

ALDRSGATE PLAYSCHOOL
1207 W.. DIXON BLVD., SHELBY, NC 28152
704-487-5216

Registration/Insurance fee must be paid at registration to reserve the days and is non-refundable. The fee is \$45.00 and \$25.00 for a second child.

<u>PLAYSCHOOL TUITION AND FEES</u>	<u>2- 3-4yr olds</u>	<u>Toddlers</u>	<u>Infants</u>
Registration and Insurance	\$45.00	\$45.00	\$45.00
Registration for additional child	\$25.00	\$25.00	\$25.00
Monthly fee for 2-day week	\$110.00	\$115.00	\$125.00
Monthly fee for 3 day week	\$140.00	\$145.00	\$155.00
Monthly fee for 4-day week	\$170.00	\$175.00	\$185.00
Monthly fee for 5-day week	\$200.00	\$205.00	\$215.00

SCHOOL HOURS/LATE PICK UP FEES

Our hours are 9 am to 1 pm Monday thru Friday. We ask that you do not take your child to his room before 9 am. Our insurance is set for 9 am to 1 pm only. Our staff also arrives early in order to set up and prepare for the day's activities. Children must be picked up at 1 pm.

Late Pick up Fee--\$5.00 minute first 5 minute, \$1.00 each additional minute.

TUITION

All fees are due by the **5th of each month**. There will be a late payment fee of **\$15.00 per child** if payment is made after the **10th of the month**. **All fees will be paid directly to the director in the Playschool office**. Also, there will be a returned check fee of \$30.00. Tuition is an annual fee and no refunds are given for illness, vacations, or snow days.

GENERAL PLAYSCHOOL INFORMATION

1. The teachers establish their curriculum according to the development levels of the children in each class. Play, both structured and free, is the accepted and respected learning medium for children this age. Themes, activities, and units that foster the skills imperative for kindergarten readiness are provided throughout the years at Playschool. Newsletters and calendars are distributed monthly for information on daily activities, special notices and upcoming events. You may also access the information at www.aldersgateshelby.com and click on Playschool Information.
2. Each child should bring a change of clothes in a zip lock bag marked with the child's name on the outside in case of accident or illness. Don't forget socks and underwear. Also bring a box of wipes for the class to use for art clean up, diapering, and after lunch clean up. Each teacher may have additional supplies needed for each classroom.
3. Toddlers must wear disposable diapers all year (no bathroom facilities in toddler room) and two year olds should wear disposable diapers or pull-ups while at Playschool unless potty trained. Pull-ups are to be only the side closure ones.
4. You child should bring a nutritious lunch and drink to eat during Playschool. **No carbonated drinks or glass bottles, please.** Lunch time is between 11:00 and

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12:00 depending on the class. **PLEASE PRINT YOUR CHILD'S NAME CLEARLY ON HIS/HER LUNCH BOX, as well as ANY CONTAINERS/SIPPY CUPS, JACKETS AND ANY PERSONAL BELONGINGS.**

5. We ask that children not bring toys or valuable items to Playschool except for show and tell items and these will be used only for that purpose. Books, tapes or CDs, and nature items are welcome. War and weapon type toys are NOT ALLOWED.
6. We will be pleased to recognize your child's birthday. Birthdays are recognized in special ways in each class, so please discuss with the teacher what you would like to do to celebrate this special day.
7. **EMERGENCY MEDICINES (i.e. Epipens, etc.)** only can be given to students during school hours by the teacher, assistant, or director. A permission form must be on file to administer these medications.
8. **You must** accompany your child to their classroom, each morning and pick them up outside the classroom each afternoon.
9. Kiss your child good-bye at the classroom door and tell them you will return by 1 pm. Leave promptly! Many children will cry when they are left. Our staff is experienced in comforting and reassuring children. If you are concerned, feel free to call us for a status report. If the child does not settle down after a reasonable time, the parent will be contacted.
10. We **must** have a copy of your child's immunization records on file in the Playschool office. All copies should be updated within the first 30 days of school. Please do not send your child to school if he or she displays **ANY** of the following symptoms: fever, fever over 100.4 in the past 24 hours, vomiting, nausea, diarrhea, pink eye, lice, impetigo, chicken pox, lethargic, or very irritable.
11. Please keep your child's file updated with correct phone numbers and emergency numbers of others that can pick up your child. Also, we will require a driver's license proof of any one other than a parent who picks up a child. Please inform others of this so they will have the driver's license ready.
12. Sometime in late summer, you will receive a letter from the Playschool assigning your child to a classroom. You will receive information about an Orientation night when you may come with your child and see the classroom before school actually begins. For the 2010-2011 school year, school will begin on Monday, August 30, 2010.
13. Finally, relax and enjoy your time. Your child is very precious to us and we will take excellent care of them each day.